

ROWTON PARISH COUNCIL

Clerk to the Council: Christine M Davies 3 Durban Avenue Christleton Chester CH3 6AL
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To Members of Rowton Parish Council

You are duly summoned to attend the ordinary meeting of Rowton Parish Council to be held at **19.00hrs Monday 1 June 2020** – Due to the current COVID-19 emergency Parish Council Meetings are virtual via Microsoft Teams until further notice.

C. M. Davies

Christine M Davies
Clerk to Rowton Parish Council

Residents who wish to make a contribution during Public Participation can join the meeting by phone (audio only). Please email or telephone the Clerk to obtain telephone number and the Conference ID number to join the meeting. Alternatively, residents who wish to raise matters of concern may also do so by emailing rowtonclerk@hotmail.co.uk or telephone the Clerk on 01244 335996.

The Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020 removes the requirement for a Parish Council to hold its Annual Parish Meeting in May 2020 thereby enabling the current appointment of Chair to carry on until next Annual Parish meeting in May 2021.

A G E N D A

1. **Apologies** To receive apologies and to approve reasons for absence
2. **Declaration of Interest** To declare any personal/prejudicial interest in items on the agenda and their nature
3. **To consider the approval of the Minutes of the Ordinary Parish Council Meeting held on 09 March 2020**
4. **Matters Arising not covered elsewhere on the Agenda.**
5. **Public Participation** Where members of the public can raise matters of concern.
6. **COVID-19 Emergency** – update re support for local residents
7. **To receive Chair's Report for 2019/20**
8. **To receive Financial Report for year ending 31 March 2019**
9. **Finance** To confirm up-to-date bank balance and confirm following expenditure:-

Payments	Amount	Cheque No
CM Davies – Feb Sal 186.07 + 16.27 expenses	£202.34	000756
CM Davies – reimbursement of parish laptop	£509.00	000757
Came & Co – Annual Insurance	£349.22	000758
CM Davies – March and April Salary 189.26 + 169.28	£358.54	000759

10. **Clerk's salary increment** To approve, subject to satisfactory performance, Clerk's salary to be increased to Spinal Column Point (SCP) 14 from 01 April 2020
11. **Online Banking** To confirm application submitted.
11. **Annual Governance and Accounting Return (AGAR) 2019/20**
 - i) To receive and note the Annual Internal Audit Report
 - ii) To approve the Annual Governance Statement (Section 1)
 - iii) To approve the Accounting Statement (Section 2)
 - iv) To approve the Certificate of Exemption
 - v) RFO to set the commencement date for the exercise of public rights
12. **Highways** – Deterioration of road surface at junction of Moor Lane with A41 - update
13. **Planning** To receive any new applications and decisions
14. **Website Accessibility Regulations** - update
15. **Hope House Children's Hospice** To consider request for donation
16. **Issues for Discussion/Consideration** Issues can be discussed not no decisions made
17. **Date of Next Meeting** To be confirmed